



सत्यमेव जयते

Office of the  
Pr.Chief Commissioner of Income Tax, AP & TS  
10<sup>th</sup> Floor, I.T. Towers, AC Guards, Masab Tank,  
Hyderabad – 500004. Tel. No.040- 23425236

F.No.CCAP/ITO (F)/Ben. Fund/2020-21.

Date: 06-01-2021

To  
All the Drawing & Disbursing Officers in AP & TS

Sir/Madam,

Sub: Deduction of half yearly Benevolent Fund contributions – Intimations –  
Regarding .

Ref: 1) This office Memorandum in F.No. CCAP/ITO(F)/B. Fund/2012-13,  
dated 14-06-2012.

2). Minutes of the meeting of Benevolent fund committee held  
on 12.11.2020 (Copy Enclosed for reference)

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Please refer to the above.

2 As per this office memorandum referred above, it is to intimate that half yearly Benevolent fund contributions have to be made in the months of **January** and **July** every year.

3. In this regard, it is submitted that the beneficiaries of the deceased employees are made to wait for more than one year in certain cases due to paucity of funds. Therefore, the Benevolent Fund Committee has unanimously decided to enhance the half yearly contributions from the members during the meeting held on 12.11.2020. Copy of the minutes of the meeting is enclosed for your ready reference.

4 In view of the above, you are requested to deduct the revised half yearly contributions from all the officers/staff in the month of **January, 2021** as per the table given below and directed to credit the same to A/c No. **10149783769, MICR : 500 002 032, IFSC : SBIN 000 2769** held in the name of **Income Tax Officer (HQ) (Finance) at SBI, Parishram Bhavan, Basheerbagh, Hyderabad** . An intimation in this regard may please be sent to this office with list of names of the officers/staff and also send an email, to [itofinsec@gmail.com](mailto:itofinsec@gmail.com) for reconciliation of the accounts.

5. The revised cadre wise contribution details as decided by the benevolent fund committee is mentioned below for necessary action.

Sl.No	Members of Assciation	Amt of Contribution (Half Yearly)
1	Group 'A'	Rs. 1000/-
2	Group 'B'	Rs. 800/-
3	Group 'C'	Rs. 600/-
4	Upgraded Group 'C'	Rs. 400/-

Yours faithfully,

(B Srinivasa Rao)

JCIT (OSD)(Hqrs)(Admn)

O/o. the Pr. CCIT, Hyderabad.

Encl: As above

**MINUTES OF THE MEETING OF INCOME TAX EMPLOYEES BENEVOLENT FUND COMMITTEE  
HELD ON 12.11.2020 IN 'ROOM No. 601, 6<sup>TH</sup> FLOOR, AAYAKAR BHAVAN, HYDERABAD.**

The Benevolent Fund Committee meeting was held on 12.11.2020 under the Chairmanship of Shri P. Soma Sekhara Reddy, President, IRS association in Room No.601, 6<sup>th</sup> Floor, Aayakar Bhavan, Hyderabad. The following officers/officials attended the meeting:

- |                                    |   |
|------------------------------------|---|
| (i) Shri P. Soma Sekhara Reddy     | - CIT(A)-XI, Hyderabad – President, IRS Association |
| (ii) Shri B. Srinivasa Rao         | - DCIT(HQ)(Admn.) – Member, Ex-officio              |
| (iii) Smt. R. Satya Krishna Kumari | - ITO(OSD)(Fin.) – Member Secretary, Ex-off         |
| (iv) Shri D.V. Subramanyam         | - ITO- President, ITGOA                             |
| (v) Shri K.V. Ramana Rao           | - ITI – President, ITEF                             |

2.0 The Chairman welcomed all the members of the meeting.

3.0 It has been decided that the Comprehensive Rules which were finalized in the meeting dt.04.06.2012 and 22.05.2019 shall be in force. The spouse/legal heir of the deceased employee will be given a grant as soon as death occurs, at the following amounts basing on the availability of funds:

S.No.	Cadre	Amount of Grant
1.	All Gazetted Officers	1,00,000
2	Non-Gaz. Officials	1,50,000
3	In cases where the employee has not completed qualifying service for pensionary benefits	50,000 extra

4.0 Keeping in view the fact that the Fund has a balance of Rs. 23,39,018/- as on 10.11.2020, it has been decided by the committee unanimously to provide the grant as applicable to the spouse/legal heir of each of the deceased employees. The first fifteen names have been selected out of the following list of 18 cases of employees reported keeping in view the date of death of the employees as the seniority and the availability of the funds. The grants for others will be considered in the next meeting:

S. No	Name & Designation of the Employee	POST	Office last worked	Date of Demise	Name of the Legal Heir	Remarks
1.	Suguna Gollapally	Gr D (Sweeper)	Pr.CIT-1, Hyderabad	25.12.2011	G.Lavanya	Documents received

2	Rajkali Kishanpur	MTS	CIT (IT & TP), Hyderabad	09.06.2015	Shubham (adopted son)	Documents received
3	J. Aravind Kumar	MTS	Pr.CCIT, Hyderabad	15.11.2018	GA Vijayalaxmi	Documents received
4	Peddinti AppaRao	NS	IT Office, Vizianagaram	19.11.2018	Peddinti Durga	Documents received
5	S. Prameela	MTS	CIT(Judicial), Hyderabad	16.01.2019	S. Narasaiah	Documents received
6	Arava Arya Das	NS	JCIT, Nellore Range	18.01.2019	Arava Padma	Documents received
7	Potnuru Rambabu	NS	IT Office, Vizianagaram	28.01.2019	Potnuru Syamala	Documents received
8	Valeru Anjaneyulu	NS	IT Office, Narasaraopet	03.05.2019	V Vijaya	Documents Received
9	Madhav Nagapurkar,	ITI	Pr.CCIT, Hyderabad	30.05.2019	Usha Nagapurkar	Documents Received
10	Bodanampati Veeraiah	NS	Addl.CIT, R-3, Vijayawada	08.07.2019	Bodanampati Venkata Ramana	Documents received
11	Tirumalasetty Srinivas	ITI	Addl.CIT, R-5, Visakhapatnam	09.07.2019	Tirumalasetty Swathi	Documents received
12	Nedunuri Narasaiah	NS	DCIT, R-12, Hyderabad	02.08.2019	Nedunuri Padma	Documents received
13	Pitta Ravindranath	AO Gr-II	Addl. CIT, Rajahmundry	28.08.2019	P. Saralaveni	Documents received
14	Dappu Kistaiah	NS	Addl. CIT, R-10, Hyderabad	15.09.2019	Dappu Vijaya	Documents received
15	Karanam Taviti Naidu,	Steno Gd-1	Addl. CIT, Range-1 Vishakhapatnam	24.11.2019	Karanam Laxmi	Documents received
16	MD. Anwar	MTS	ITO Ward-1, Warangal	02.12.2019	Mehrunnisa	Documents received
17	Yandrapu Harinaryana	OS	Addl CIT, Rajamandry	25.12.2019	Y. Subbalakshmi	Documents received
18	B. Chandraiah	MTS	Pr.CCIT, MSTU, Hyd	27.03.2020	B Lavanya	Documents received

4.1 As per the Comprehensive Rules dt.04.06.2012, whenever any officer/official of the Department serving in AP region, who has contributed for the benevolent fund (present AP & Telangana states) passes away, the particulars of the death of employee should be reported to the Member-Secretary [ITO(Hqrs)(Fin.)) in writing by the DDO concerned/Head of Office/Family members of the deceased employee/employee association. Also, it is to be clearly brought out whether the deceased employee has completed the qualifying service for the pension benefits. However, If such information is not being reported, the Member-

Secretary shall issue a letter to the Establishment Section requesting to furnish the date of death and particulars of the deceased person so that grant from the fund will be issued to the extent of funds available to the beneficiary on the basis of date of death, the earlier being the first. It is pertinent to mention here that through unofficial communication it has been come to the knowledge of this office that the following officers/officials had deceased in the recent past but no official communication/documents were received from respective DDOs till date.

S. No	Name & Designation of the Employee	Post	Office last worked	Date of Demise	Name of the Legal Heir	Remarks
1	P. Indira, AO	AO	Pr.CIT-6, Hyderabad	28.03.2019		Documents not received
2	B.Narsing Rao,	Sr. TA	Addl CIT, Range-6, Hyderabad .			Documents not received
3	Sedamaki Vinayak,	AO, Gr.III	CIT(A)-10, Hyderabad .	16.12.2019		Documents not received
4	Kotni Sri Ramachandra Murthy	ITO	ITO, Ward-2(1), Vizag	03.02.2020		Documents not received
5	D. Satyanarayana	MTS	Addl.CIT, Central Range-2, Hyderabad	15.08.2020		Documents not received
6	J. Rajalingam	NS	Addl.CIT., Range-3, Hyderabad .	27.08.2020		Documents not received
7.	Mohd. Abdul salam	AO	CIT(A)-4, Hyderabad.	14.09.2020		Documents not received

5.0 From the above, it is evident that the contributions made by the employees are not sufficient to meet the requirements and the kin of the deceased employees are made to wait for more than one year in certain cases. Hence the following two alternates are discussed in the meeting.

5.1 **Alternate.1** In place of the benevolent fund, alternate arrangement, a group insurance scheme of LIC or any other company may be arranged for all the employees, which will ensure prompt payment in the event of any casualty.

5.2 **Alternate.2** Half yearly contribution from the members may be increased as per the following..

S.No.	Cadre	Old	Proposed
1.	Group A	500	1000
2	Group B	400	800
3	Group C	300	600
4	Upgraded Group C	200	400

6.0 After deliberating upon the above two alternates, the committee has decided to continue with present system till that time, alternate arrangement is made. The committee has also decided to enhance the contributions with effect from ----- as per the following table:

S.No.	Cadre	Old	Proposed
1.	Group A	500	1000
2	Group B	400	800
3	Group C	300	600
4	Upgraded Group C	200	400

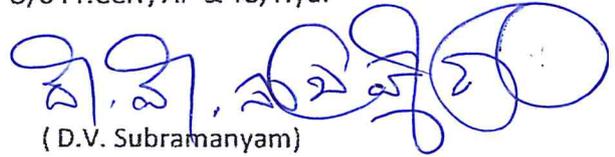
7.0 The meeting concluded with a vote of thanks to the chairman.

  
(P.Soma Sekhar Reddy)  
Chairman  
President, IRS Association

  
(R. Satya Krishna Kumari)  
Member Secretary  
O/o Pr.CCIT, AP & TS, Hyd.  
ITO(OSD)(Fin.)

  
K.V.Ramana Rao  
Member  
President, ITEF

  
(B. Srinivasa Rao)  
Member  
DCIT(HQ)(Admn )  
O/o Pr.CCIT, AP & TS, Hyd.

  
( D.V. Subramanyam)  
Member  
President, ITGOA